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ASP Council Position Descriptions

ASP Student representative

May 2020

ASP Student representative

The Student representative will be elected for a single term and may not serve more than three consecutive terms.

The role of the ASP Student representative is to engage and communicate with the ASP Student membership and represent the ASP Student members on the ASP Council.

Duties of the Student representative are to attend four ASP Council Meetings per year, including the End of Term Meeting held prior to the AGM and the Mid Term Meeting held around January/February each year. This representative has voting rights on the ASP Council and provides reports to Council and the Newsletter.

State representative main tasks:

Outreach

- Engage ASP students in ASP outreach activities (this will vary considerably across the country). This may include being involved in National Science Week, World Malaria Day, Open day activities, ASP outreach events.

Communication

- Communicate upcoming events to ASP Student members.
- Communicate changes in ASP decisions/constitution that affect ASP Student members.
- Communicate upcoming ASP funding opportunities to ASP Student members.
- Communicate ASP resources available to ASP Student members.
- Communicate ASP/IJP et al. through social media engaging with ASP Student members.

Newsletter

- Write ASP Student member updates for Newsletters.

ASP Council Meetings

The ASP Council will meet four times per year. Usually two meetings are virtual, held online, and two are face-to-face where possible.

Mid Term Meeting (MTM)

- MTM is usually held late January or early February. ASP Secretary will arrange the location, meeting room and arrange accommodation, depending on cost and availability.
- Dinner was arranged for the night before the meeting.
- Airfares reimbursed to members.
- Overnight (or more if required) accommodation and economy airfares are paid for by ASP for each Council member.

End of Term Meeting (ETM)

- The ETM occurs before the AGM and is usually held day before the start of the annual Conference.
- All accommodation is paid for the Executive (President, Treasurer and Executive Secretary).
- One night's accommodation is paid for each other Council member.